

Duty to inform according to EU General Data Protection Regulation (GDPR)

General information

We take the protection of your personal data very seriously. We treat your personal data confidentially and in accordance with the statutory data protection regulations and this data protection declaration. Personal data is data with which you can be personally identified. This information sheet explains which data we collect and how we use them. It also explains how and for what purpose this is done.

Person responsible (responsible body)

The responsible body is the **Schuko Group**. It consists of the following companies:

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Schuko Quickborn GmbH & Co. KG, Pascalstraße 22, DE-25451 Quickborn, Telephone +49 (0)4106 / 7671-0, Fax +49 (0)4106 / 7671-1, E-Mail: quickborn(at)schuko.de

Schuko Polska Sp.z.o.o., Biskupie Sarnowskie 9, L-62-561 Slesin, Telefon +48 (0) 63 / 245 64 00, Fax +48 (0) 63 / 245 61 29, E-Mail: slesin(at)schuko.com

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Joint website of the Schuko Group: www.schuko.de

Data protection officer (external) Dr. Johannes Schröder

Griegstr. 6, 49565 Bramsche

Phone: 05461 886299

Fax: 05461 886387

Mail: datenschutz@schuko.de

Legal basis for the processing of personal data

We process personal data only if there is a legal basis, i.e. if

- the data subject has given his or her consent (see Section 6 GDPR)
- a contract is fulfilled (Section 6, Subpara.1b GDPR)
- there are legitimate interests (Section 6, Subpara.1f GDPR)
- the fulfilment of a legal obligation (e.g. according to UStG (Value Added Tax Act), AO (Revenue Code), SGB (Social Act), etc.) takes place.

Processing of data, data categories and affected groups of persons

All personal data are collected and processed in accordance with the EU General Data Protection Regulation (GDPR) and the EU GDPR Data Protection Adaptation and Implementation Act (GDPR-new).

We process the following **data** of yours:

Company or authority name, surname and first name of contact persons and users, address, telephone and fax number, e-mail, bank details, contracts, orders, invoices, delivery notes

The data belong to the following **data categories**: Identification data, communication data, financial data, order data, contract data and billing data.

The following **groups of persons** are affected: Customers (private and business customers), interested parties, employees.

Use of your data (purpose)

These data are collected

- to be able to identify you as a customer
- to process your request, your order appropriately
- for the performance of orders
- for correspondence with you
- for invoicing
- for informational purposes

We do not pass your data on to third parties, unless it is necessary for the fulfilment of inquiries and orders (e.g. shipping department, haulier)

Rights as affected person

As affected person, you have the right

- to free information about your stored personal data (Section 15 GDPR), their origin and recipient and the purpose of processing your data,
- to correction (Section 16 GDPR),
- to blocking (right to restrict processing, Section 18 GDPR),
- to the deletion of this data in compliance with any existing legal storage obligations (Section 17 GDPR).
- to register a complaint with the competent supervisory authority (Section 77 GDPR),
- to data transferability (Section 20 GDPR),

Objection to consent.

You may at any time object to consent given with effect for the future. If you wish to make use of your right of objection, simply send an e-mail to the responsible office (see above).

Deletion of personal data

The personal data we collect will be deleted after cessation of the purpose under consideration of the legal storage obligations.

Technical-organisational measures

We take technical and organizational measures to process your data with a high degree of security. Special emphasis is placed on the following points:

- **Confidentiality** (Section 32, Subpara.1, lit.b GDPR), in particular access, access, access and separation control.
- **Integrity** (Section, 32 Subpara.1, lit.b GDPR), in particular transfer, input, processing, documentation and order control
- **Availability and resilience** (Section 32, Subpara.1, lit.b GDPR), in particular availability control and recoverability
- **Procedures for regular review, assessment and evaluation** (Section 32, Subpara.1, lit.d GDPR; Section 25, Subpara.1, GDPR), in particular data protection management, data protection-friendly default settings and organisational control.